

# COVID-19 Preparedness Plan for Behind the Wheel Instruction at Red Lake Falls LaFayette High School

**Red Lake Falls Behind the Wheel Instruction** is committed to providing a safe and healthy workplace for all our staff and students. To ensure we have as safe and healthy driving experience, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. BTW instructors and students are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation of everyone involved. Through this cooperative effort can we establish and maintain the safety and health of everyone involved.

## Screening and policies for employees exhibiting signs and symptoms of COVID-19

BTW driver and students will be informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to assess health status prior to any driving session

- Students or parents will monitor student temperature immediately before driving with instructor
- Instructor will monitor their own temperature immediately before driving with each student
- Both students and instructor will review the following health screening checklist on each scheduled day of driving. If either have any symptom that are new or cannot be attributed to another health condition, they shall immediately call to cancel their scheduled driving appointment. They will be rescheduled at the earliest available time, no less than 14 days from the onset of the symptoms:
  - Chills
  - A new cough
  - Shortness of breath
  - A new sore throat
  - New muscle aches
  - New headache
  - New loss of smell or taste

If the Behind the Wheel instructor becomes ill, all students that have been in contact with the instructor will be contacted with specific details. Parents of a student that becomes ill are required to notify the instructor as soon as possible.

## Handwashing

Basic infection prevention measures are being implemented at our workplaces at all times. Students and instructor will be expected to wash their hands immediately prior to the scheduled drive time or use hand sanitizer provided in the vehicle upon entering and leaving the vehicle for their session.

## **Respiratory etiquette: Cover your cough or sneeze**

Students and instructors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward.

## **Social distancing**

Social distancing will be followed to the best of our ability. The space in a vehicle does not allow students and the instructor to be 6 feet apart; both students and instructor will wear masks during the driving sessions. Students are required to provide their own mask.

## **Cleaning and disinfection**

After completion of each driving session or use of the vehicle by another person, the instructor will wear gloves to clean the driver and front passenger side of the vehicle. This will include disinfectant spray for the seats, and all other hard surfaces that the student or instructor may have come into contact with, including but not limited to door handles, instrument panels, blinker lever, windshield wipers, hazard light button, and light switches.

## **Communications and training**

This COVID-19 Preparedness Plan was communicated in writing to the principal and superintendent at RLF schools, and will be posted on the school web site for parents and students to review.

Instructor has received National COVID Ready Caregiver Certification training.

Certified by:

**D'Anne Johnson**

**Red Lake Falls Drivers Education Instructor**